

Westfield Township Board of Trustees

Regular Meeting
April 1, 2019

Trustee Schmidt called the meeting to order at 7:00 PM. with the Pledge of Allegiance.
Roll call: Likley – aye, Schmidt – aye, Horner – aye.

Comments from the floor

- Judge McIlvane presented his annual report of cases, revenues and Public Defender Referrals. A full report is on file for public review.
- Erika Griffein – Medina County Auditor’s Office stated Board of Revisions information was due before 11:59 tonight and on line submissions were possible.
 - May 4th is the Pet-acular event in Brunswick
 - Auditor’s sale of parcels will take place on April 24th at 9:30 AM.
 - More information of all of the above is available on the Auditor’s website.

Minutes to be approved

- *Likley makes a motion to accept the March 18, 2019 meeting minutes as corrected; seconded by Horner. Roll call: Horner – aye, Likley -aye, Schmidt - aye. The motion passes.*

Roads Report

- 2019 Road Bids were opened at the County Engineer’s Office. Their estimate was \$33,057.20 for asphalt work on Buffham Road between Westfield and Lake Road.
 - Sarver Paving \$29,470.59
 - Millway \$32,280.25
 - Crossroad Asphalt \$35,275.35

Horner makes a motion to authorize Sarver Paving to complete the asphalt work on Buffham Road in the amount of \$29,470.59; seconded by Likley. Roll call: Schmidt – aye. Likley – aye, Horner – aye. The motion passes.

- Evans may change the asphalt base but that will not impact the bid pricing

Horner makes a motion to accept Resolution 2019-05 Authorizing the Participation in the ODOT Salt Contracts Awarded in 2019; seconded by Schmidt. Roll call: Horner – aye, Schmidt – aye. Likley – aye. The motion passes.

- After speaking with the ODOT rep at the local station, Evans found out that brine loading can only happen during business hours – it is not a 24-hour facility. They may have a poly-tank available to give to the Township for free.
- The old truck will be advertised on GovDeals.com after an ad is run locally 1 time for 2 weeks.
- Evans stated that Generator Systems is going to inspect the 40K generator and it may work for the Safety Services Building. Trustee Likley will check with Simmons Brothers Construction.

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- Facebook pages can be set to not allow comments.
- Old Truck wash on Lake Road is an unsafe structure. The Building Inspector is sending a report and Chief Fletcher will supplement the findings with his concerns about safety. A title search is currently being done. The Township will front the costs of the demo and will put a lien on the property.
- A letter was received from the County Prosecutors office announcing a new portal that will need to be used to request their services. F.O. Haendiges has set up logins and will be attending a training meeting on April 4th.
- MWCD – Trustee Schmidt forward communication from Mark Krouss regarding the request denial of having Township representation on the Board.

New Business

- Biosolid waste use is regulated under the Ohio EPA and a permit is required.
- Trustee Schmidt forward information for review from the EMA Mitigation Plan.
- The Township Business Impact plan was updated to include equipment destruction and that Lafayette Township will assist if needed.

Schmidt makes a motion to accept the Township Business Impact & Business Continuity plans as submitted; seconded by Likley. Roll call: Horner – aye, Likley – aye, Schmidt – aye. The motion passes.

Announcements

- April 15, 2019 – Trustees Regular Meeting – 7:00 PM

Correspondence

- N/A

Fiscal Officer's Report

Likley makes a motion to pay the bills in the amount of \$8,944.34 as submitted; seconded by Horner. Roll call: Schmidt – aye, Likley – aye, Horner - aye. The motion passes.

- Steve Tressler - \$50.00 – Back flow testing
- Wolff Brothers Supply - \$536.62 – Furnace blower & circuit board

Appropriations Reallocation

- N/A
 - Anthem Life adjustments related to age of members will cause future reallocations.

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Cemetery

- N/A

Zoning

- 2 Permits Issued – 6845 Buffham Road – new home & 9841 Hulbert – Inground pool
 - 4 new house permits pending
 - Gallatin Farm Lot Split: creating 4 lots
- Zoning Commission at the last meeting a brief discussion about ongoing text amendments to language for 606.A.29 Planned Developments and related 807 Site Plan Review and discussed the language addressing the “poo” ponds in the Township. No Sludge pond updates from Planning Services.
 - Zoning Inspector discussed on going concerns zoning violations, and not in compliance with Zoning Commission’s conditions of the Conditional Use/Site Plan situation with Deer Pass golf course property. Next meeting: April 17th 6:30 PM.
 - Deer Pass owner will attend the next ZC meeting with proposed intention of withdrawing the last conditional use request and Site Plan.
- BZA – March 19th meeting for a variance hearing on a parcel that was created prior to zoning.
 - Westfield Lakes delivered approved records plat as required by the BZA during the Approval of the Site Plan Amendment.
 - There is a potential candidate for the BZA – Theresa Grimm
- Kratzer Hearing – Response expected on March 29th in which Collier will make a ruling. No posted decision at the time of this meeting.

Fire

- Safety Services Building
 - Trustee Likley received information from Simmons Brothers today regarding the exhaust system and pricing
 - He will be asking Chief Fletcher & the Fire Association to make a recommendation
 - The signing of the contract with Simmons Brothers should be completed by the next meeting.
 - There are no updates from Tom Karis, Prosecutor’s Office, regarding the sale of the old building.
 - F.O. Haendiges will handle communications with the Insurance Carrier when necessary.

Old Business

- Recycle Center – No updates. Reduced pricing with a voucher is available between April 4 thru July 27. All information is available on their website.
- Hall Rentals
 - N/A
- Copiers/Printers – Purchasing within the next week.
- F.O. Haendiges met with an Otarma representative on November 6, 2018 to discuss website & IT risk.
 - Updating the policy to cover both WFRD & Township.
 - The draft policy will be submitted to Asst. Prosecutor Lyons for his review.

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The following 2019 reports were given to the Trustees for their review.

- Revenue Status
- Appropriation Report
- Fund Status
- Cash Summary by Fund YTD
- Receipt Detail – March 2019

Fund Status

- \$710,493.24 Checking
- \$101,760.06 CD – Renewed for 13 months at 2.62% interest
- \$3,155,136.56 – Bond Checking


F.O. Haendiges contacted the State Auditor in anticipation of the sale of the old fire station. A new revenue line for sale of Fixed Assets will be created. Permanent Appropriations will need to be amended if using those funds.

Schmidt makes a motion to adjourn at 9:14 PM; seconded by Horner. All said aye.

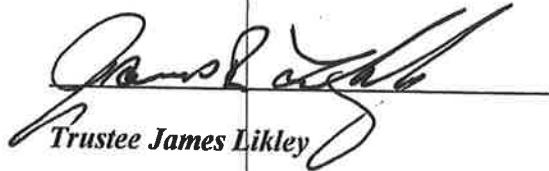
Respectfully submitted by:

Michelle English

Date approved: 4-15-19



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner